

16 March 2023

Dear Parent/Carer,

**Re: Year 11 Prom update**

The Prom is an opportunity to celebrate the journey our students have made with us over their five years and also as a reward for the difficult task of navigating through Year 11 and their exams. We have high expectations of all our students and expect them to attend all their lessons, focus on their learning and attend enrichment activities.

With the Prom fast approaching I am writing to inform you that currently your child is at risk of not being allowed to attend this event due to the required criteria not being met.

The requirements to attend prom are: attending all lessons; attending a minimum of 42 after school enrichments; having a focused attitude to learning. It is vital that students meet these expectations to maximise their success and adhere to the academy behaviour policy.

Your child is not currently fulfilling all of these requirements, which is compromising their invite to prom. We are aware that your child likely wishes to attend prom, and that they would be disappointed if their behaviour resulted in them not being able to participate in these celebrations with their peers. Please could I ask for your support in discussing this with your child so they are aware of the outcome if this situation does not improve.

If you have any questions, please do not hesitate to call me on 01642 454577 or email [l.murphy@normanby.outwood.com](mailto:l.murphy@normanby.outwood.com) and I will discuss this matter further.

I look forward to a successful end of year with Year 11 and to celebrate their accomplishments with them at a fantastic and memorable Prom.

Yours faithfully,

Lucy Murphy  
Pastoral Lead for Key Stage 4.