

27 April 2022

Dear Parent/Carer

Year 6 Free Uniform Bundle

As we enter the summer term, we are preparing for your child's transition up to Outwood Normanby. Thank you for your support by completing the initial Year 6 survey so we can gather your contact details for future correspondence over the coming months. If you have not yet completed this, we would appreciate it if you could do so by typing this link into your browser: <https://forms.gle/HRiVeqhL8G9s3cUj6> If you are having difficulty accessing the form, please can you email transition@normanby.outwood.com and we can email the link to you directly or give any extra support you need. There is no need to complete the form again if you have already done so.

Each Year 6 child who has a place with us in September is provided with one uniform bundle free of charge via Trutex who are our uniform provider.

This uniform bundle includes:

- One blazer
- Twin pack of shirts/blouses
- One tie
- One pair of trousers/ a skirt
- PE kit: polo top, games jersey, PE shorts, sports socks

Please see attached the 2022 Trutex booklet with new intake bundle uniform order links, events dates and time slots.

To receive your uniform bundle, please complete the order form below **by Friday 20 May 2022**. You will notice that the deadline in the Trutex booklet states that the deadline is Sunday 22 May 2022, however we would strongly advise ordering by Friday, so if you have any difficulties we have staff available to provide you with support during the working day.

Boys online form -

<https://r1.dotdigital-pages.com/p/4FXV-J79/outwood-boys-ordering-form-year-7-only-2022>

Girls online form -

<https://r1.dotdigital-pages.com/p/4FXV-J7B/outwood-east-academies-girls-ordering-form-year-7-only-2022>

We have posted these links on our webpage for your ease, however if you have any difficulties in accessing these links, please do email transition@normanby.outwood.com and we can email the link to you directly or give any extra support you need. You will also find the Trutex contact email address in the booklet for any uniform specific enquiries.

In the Trutex booklet, you will find the collection slot times based on your child's surname, and these are all on Tuesday 12 July 2022. You will have the opportunity to take your child's uniform home that day and try it on. If the uniform does not fit correctly and you need to exchange an item, you can find the date and slot times of our uniform exchange event in the booklet. Both the collection and exchange event will take place at Outwood Academy Normanby. Please note, Trutex have requested that only one person attends the events to collect/ exchange the bundle where possible. If the parent/carer cannot attend either event they ask if they can send somebody in their place where required. If a parent/carer, relative or friend is collecting or exchanging for multiple students with different surnames please pick one of the students time slots that best suits and attend that time slot.

If you wish to order additional items of uniform, you can shop with Trutex Direct online www.trutex.com using the academy's unique reference code: **LEA00927SC** to view all Outwood uniform items.

I also encourage you to keep up with all the daily and weekly news at our school in the months ahead. You can follow us on Twitter: @OutwoodNormanby or on Instagram: outwoodnormanby. We also have a regularly updated Outwood Academy Normanby Facebook page www.facebook.com/OutwoodNormanby

Yours faithfully

A handwritten signature in black ink, appearing to read 'C. Gibson', with a horizontal line underneath.

Miss Christy Gibson
Assistant Principal