

25 March 2020

Dear Student and Parent/Carer

CareersInc - continuation of careers support for students and parents/carers

We hope this letter finds you well in these challenging times. As schools are now closed for the vast majority of students, we at CareerInc, wanted to let you know that you can still get in touch with your CareersInc advisers. We will be operating remotely and are able to **support students in all year groups** who wish to discuss their future career options.

Our qualified advisers can offer information and guidance on a number of topics including:

Options after Year 11:

Help you to research/apply for a place in a Sixth Form, College, Apprenticeship or Training.
Give you information on qualifications such as BTECs, A-Levels and NVQs to assist you in making decisions about your future.

Higher Education:

We can respond to any queries about universities, degree subjects and applying for a place in Higher Education.

Careers Guidance:

Help you to identify a career which matches your skills, abilities and interests and help you to understand routes into all occupations. It is never too early to start thinking about your career choices.

The local and national labour market:

Guide you on which occupations are in high demand now and are set to expand in the future.

Advice on finding employment or training:

Help you with CV writing, finding and researching vacancies, completing application forms and interview skills.

You can also find lots of useful information on the Outwood Academy Normanby CareersInc website. This can be found here: <https://www.careersinc.uk/outwood-normanby/>

If you would like to contact a CareersInc adviser please complete and send the enquiry form which is shown in the careers section of your school website here: <https://www.careersinc.uk/outwood-normanby/virtual-careers-advice/> Or you can follow this direct link is the contact form here: <https://www.careersinc.uk/blog/2020/03/18/virtual-careers-advice/>

One of the advisers from the Careers Inc team will then contact you by telephone or email within 48 hours (Monday to Friday)

We look forward to continuing our support to you all during this difficult time.

The CareersInc team