

20 November 2019

Dear Parent/Carer

Keeping students safe and well in school

Outwood Academy Normanby is committed to keeping students safe and well within the academy.

If your child is required to take medication during the school day or has a diagnosed condition whereby medical intervention may be necessary, an Individual Healthcare Plan will be required. This will be relevant to all medicines which are to be administered at the Academy such as asthma inhaler, Epi-pen, insulin tablets etc.

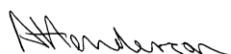
Please be aware that only medication prescribed by a Doctor, Dentist or Nurse Practitioner can be administered in school. The medication must be handed to the Academy by a parent/carer as a signature will be required. Over the counter medications cannot be administered, for example paracetamol.

If your child has an ongoing medical need that school are aware of, no action is required at this point.

You are able to access our First Aid Policy and Supporting Students with Medical Conditions on our website: <https://www.normanby.outwood.com/policies>

Thank you for your continued support and understanding with this, it is appreciated.

Yours faithfully



Alice Henderson
Business Manager